



**Camarillo Ranch Foundation, Inc.**  
Board of Directors Meeting AGENDA

May 8, 2018 – 6:30 p.m.  
Camarillo Ranch – Stable Conference Room 208,  
20181 Camarillo Ranch Road  
Camarillo, CA 93012

**245<sup>th</sup> Meeting**

*“Preservation, Education, Restoration”*

1. **Call to Order** – Charles Devlin
2. **Minutes** - Action to approve the minutes of the regular meeting held April 3 and the special meeting held April 21, 2018 – 6:30pm
3. **Next Meetings** - June 5, 2018
4. **Comments** –
  - a. Public Comments regarding items not on the agenda.
    - Docents Representative
  - b. Board President
  - c. Board/Council Member Comments
5. **Unfinished Business**
  - a. Discussion regarding CRF board member terms of office
  - b. Second reading of changes to the CRF Bylaws to be proposed to the Camarillo City Council.
  - c. Strategic Plan retreat debriefing
  - d. Action to approve CRF 2018-2020 Strategic Plan
6. **New Business**
  - a. Action to consider change of CRF Regular Meeting start time to 5:30 p.m. beginning June 2018
  - b. **Reports**
    - a. Chief Executive Officer - Martin Daly
    - b. Chief Operations Officer – Marissa Lopez Elkins

- c. Executive Committee - Charles Devlin
- d. Education & Legacy Committee – Karen Prough/Ellen Smith
- e. Finance Committee – Michael Drews
- f. Fund Development Committee – Karen King
- g. Board Development Committee – David Schlangen

7. **Closed Session** – Public Employee Performance Evaluation, Public Employee Appointment. Pursuant to Gov. Code 54957.6

Title: Chief Executive Officer (CEO)

8. **Human Resources**

- a. Action to accept resignation of CEO
- b. Action to appoint new CEO effective July 1, 2018

9. **Adjournment**

**Future Agenda Items:** Policies:  
Records retention Policies: New  
accounts, Policies: Distribution  
cycle

**CRF Subcommittee Meetings** – The Foundations’ subcommittees meet monthly or as indicated below. All meetings are held on the Camarillo Ranch property.

<b>Docents Executive Committee</b>	First Monday	9:00 a.m.
<b>Education and Legacy</b>	Second Monday	3:30 p.m.
<b>Board Development Committee</b>	Second Monday	4:30 p.m.
<b>Fund Development Committee</b>	Second Tuesday	4:00 p.m.
<b>Docents Committee</b>	Second Thursday	4:15 p.m.
<b>Finance Committee</b>	Third Monday	4:30 p.m.
<b>Executive Committee</b>	Fourth Tuesday	4:00 p.m.

Distribution:

Camarillo Ranch Foundation Board Members

City Council Camarillo Ranch Committee Members City Clerk, City of Camarillo

Staff reports and other disclosable public records related to open session agenda items are available for review during regular business hours, Monday-Friday, 8:00 a.m. to 5:00 p.m., at the Camarillo Ranch Office located at 201 Camarillo Ranch Road, Camarillo, CA 93012. If you have any questions, please contact the Ranch Office at (805) 389-8182.

**Americans with Disabilities Act Compliance Statement**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Camarillo Ranch Office at (805) 389-8182 at least 48 hours prior to the meeting to enable us to make reasonable accommodations to ensure access to this meeting. (28 CFR 35.102- 35.104, ADA Title I

