



Camarillo Ranch Foundation, Inc.
Board of Directors Meeting

June 5, 2018 – 5:30 p.m.
Camarillo Ranch – Stable Conference Room
208, 20181 Camarillo Ranch Road
Camarillo, CA 93012

246th Meeting
“Preservation, Education, Restoration”

1. **Call to Order** (5:30 pm) – Charles Devlin
2. **Minutes** – Action to approve the minutes of the regular meeting held May 8, 2018 and May 21, 2018
3. **Next Meetings** - July 10, 2018 (2nd Tuesday of month due to holiday)
4. **Comments** (5:35 pm)
 - a. Public Comments regarding items not on the agenda.
 - Docents Representative
 - b. Board President
 - c. Board/Council Member Comments
5. **Unfinished Business** (5:45 pm)
 - a. Action item to approve updated CRF Bylaws to present to City Council – Martin Daly
 - b. Action to approve CRF FYR 2018-2019 Budget
6. **New Business** (6:00 pm)
 - a. First reading of the CRF Board Member Agreement
 - b. First Reading of the Board Member Orientation Procedure:
 - a. Prior to attending one’s first meeting as a CRF Board of Director, he/she will complete the CRF’s Board Member Agreement, Volunteer Handbook Acknowledgement and other documents the Board of Director’s may deem necessary.
7. **Reports** (6:10 pm)
 - a. Chief Executive Officer - Martin Daly
 - b. Chief Operations Officer – Marissa Lopez Elkins
 - c. Executive Committee - Charles Devlin
 - d. Education & Legacy Committee – Karen Prough/Ellen Smith
 - e. Finance Committee – Michael Drews

- f. Annual Fundraising TF – Committee – Karen King
- g. Board Development Committee – David Schlangen

8. **Closed Session** – (6:25 pm) Public Employee Compensation Update to Gov. Code 54957.6

Title: Chief Executive Officer (CEO)

9. **Adjournment** (6:45 pm)

Future Agenda Items:

CRF Subcommittee Meetings – The Foundations’ subcommittees meet monthly or as indicated below. All meetings are held on the Camarillo Ranch property.

Docents Executive Committee	First Monday	9:00 a.m.
Education and Legacy	Second Monday	3:30 p.m.
Board Development Committee	Second Monday	4:30 p.m.
Fund Development Committee	Dark	
Docents Committee	Second Thursday	4:15 p.m.
Finance Committee	Third Monday	4:30 p.m.
Executive Committee	Last Tuesday	4:00 p.m.

Distribution:
 Camarillo Ranch Foundation Board Members
 City Council Camarillo Ranch Committee Members
 City Clerk, City of Camarillo

Staff reports and other disclosable public records related to open session agenda items are available for review during regular business hours, Monday-Friday, 8:00 a.m. to 5:00 p.m., at the Camarillo Ranch Office located at 201 Camarillo Ranch Road, Camarillo, CA 93012. If you have any questions, please contact the Ranch Office at (805) 389-8182.

Americans with Disabilities Act Compliance Statement

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Camarillo Ranch Office at (805) 389-8182 at least 48 hours prior to the meeting to enable us to make reasonable accommodations to ensure access to this meeting. (28 CFR 35.102-35.104, ADA Title III)