



**Camarillo Ranch Foundation, Inc.**  
Board of Directors Meeting  
**AGENDA**

February 6, 2018 – 6:30 p.m.  
Camarillo Ranch – Stable Conference Rom  
201 Camarillo Ranch Road  
Camarillo, CA 93012

**242nd Meeting**

*“Preservation, Education, Restoration”*

1. **Call to Order** – Charles Devlin
2. **Minutes** – Action to approve the minutes of the meeting held December 5, 2017
3. **Next Meetings** - March 6, 2018
4. **Comments**
  - a. Public Comments regarding items not on the agenda.
    - Docents Representative
  - b. Board President
  - c. Board/Council Member Comments
5. **Unfinished Business**
  - a. Discussion - Recommendations for 2018 Christmas at the Ranch - Marissa Elkins
  - b. Report - Board member survey and board member orientation packet - David Schlangen
  - c. First Reading - Camarillo Ranch Foundation (CRF) Strategic Direction 2018-2020
6. **New Business**
  - a. Action to approve change of CRF regular board meeting on Tuesday May 1 to Tuesday May 8, 2018 - Charles Devlin
  - b. Discussion - Nomination Task Force - David Schlangen
7. **Reports**
  - a. Chief Executive Officer - Martin Daly

- b. Chief Operations Officer – Marissa Lopez Elkins
  - c. Executive Committee - Charles Devlin
  - d. Education & Legacy Committee – Karen Prough/Ellen Smith
  - e. Finance Committee – Michael Drews
  - f. Fund Development Committee – Karen King
  - g. Board Development Committee – David Schlangen
8. **Closed Session** – Public Employee Performance Evaluation, Gov. Code 54957.6  
Title: Chief Executive Officer
9. **Human Resources** - None
10. **Adjournment**

**Future Agenda Items:**

Policies: Records retention  
Policies: New accounts,  
Policies: Distribution cycle

**CRF Subcommittee Meetings** – The Foundations’ subcommittees meet monthly or as indicated below. All meetings are held on the Camarillo Ranch property.

<b>Docents Executive Committee</b>	First Monday	9:00 a.m.
<b>Education and Legacy</b>	Second Monday	3:30 p.m.
<b>Board Development Committee</b>	Second Monday	4:30 p.m.
<b>Fund Development Committee</b>	Second Tuesday	4:00 p.m.
<b>Docents Committee</b>	Second Thursday	4:15 p.m.

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Distribution:  
Camarillo Ranch Foundation Board Members  
City Council Camarillo Ranch Committee Members  
City Clerk, City of Camarillo

Staff reports and other disclosable public records related to open session agenda items are available for review during regular business hours, Monday-Friday, 8:00 a.m. to 5:00 p.m., at the Camarillo Ranch Office located at 201 Camarillo Ranch Road, Camarillo, CA 93012. If you have any questions, please contact the Ranch Office at (805) 389-8182.

**Americans with Disabilities Act Compliance Statement**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Camarillo Ranch Office at (805) 389-8182 at least 48 hours prior to the meeting to enable us to make reasonable accommodations to ensure access to this meeting. (28 CFR 35.102-35.104, ADA Title III)

**Finance Committee**  
**Executive Committee**

Third Monday  
Fourth Tuesday

4:30 p.m.  
4:00 p.m.