



**MINUTES
CAMARILLO RANCH FOUNDATION
BOARD OF DIRECTORS**

**248th Meeting, Tuesday, Aug. 7, 2018
Camarillo Ranch House Dining Room
201 Camarillo Ranch Rd.
Camarillo, CA, 93012**

CALL TO ORDER – The 248th meeting of the Camarillo Ranch Foundation (CRF) Board of Directors was called to order by President Charles Devlin on Tuesday, August 7, 2018, at 5:33 p.m. in the Main Dining Room of the Camarillo House at the Camarillo Ranch, 201 Camarillo Ranch Rd., Camarillo, CA 93012.

PRESENT–Board Members –President Charles Devlin, Vice President David Schlangen Acting Secretary Gerry Olsen, Treasurer Martin Daly, Luke Cardella, Michael Drews, Peter Ellermann, Shirley Honour, Karen King, Sandy Nirenberg, Karen Prough, Susana Reeder, and Martin Shum. **Also present** – Councilmember Mike Morgan, Venue Manager Nikki Keller, and Financial Advisor Richard Wagner.

APPOINTMENT OF ACTING SECRETARY – Charles Devlin appointed Gerry Olsen as Acting Secretary for this meeting.

MINUTES OF JULY 10, 2018 – It was moved by Sandy Nirenberg, seconded, and unanimously approved that the minutes of the regular Board meeting of July 10, 2018, be adopted as distributed.

NEXT MEETING – Charles Devlin announced that the next Board meeting will be Tuesday, Sept. 11, 2018, at 5:30 p.m.

COMMENTS –

INVESTMENTS REPORT – Richard Wagner of Edward Jones Investments, Camarillo, reported on the CRF investments and CRF endowment fund.

BOARD PRESIDENT – Charles Devlin reported on a Ventura County Star article on the Brown Act and a grant from the Meadowlark Foundation to the CRF.

BOARD MEMBERS – Board members commented on the July Throw Back Thursday event and new Highway 101 freeway signs regarding the Ranch and thanked Councilmember Mike Morgan for his work on the signs.

COUNCILMEMBER – Mike Morgan reported on city commercial development and the 2018 Camarillo Fiesta.

UNFINISHED BUSINESS –

BOARD MEMBER AGREEMENT (Second Reading) – Following Board discussion, it was moved by Sandy Nirenberg, seconded, and unanimously approved that the CRF Board Member Agreement be adopted as amended.

NOMINATION AND ELECTION OF 2018-2019 OFFICERS – Following Board discussion, it was moved by Gerry Olsen, seconded, and unanimously approved that the following be elected as Board officers for 2018-2019: President – Charles Devlin; Vice President – David Schlagen and Karen King; Treasurer – Martin Daly; and Secretary – Ellen Olsen. The role of the two vice presidents was referred to the Board Development Committee to make a recommendation regarding titles, responsibilities, and succession.

PROPOSED NON-DISCRIMINATION POLICY (First Reading) – Board members discussed the proposed Non-Discrimination Policy and made suggestions for changes.

NEW BUSINESS –

BOARD COMMITTEE ASSIGNMENTS AND NEW BOARD RETREAT – Charles Devlin asked that Board members communicate with him regarding preferred committee assignments for 2018-2019.

BOARD RETREAT – Following discussion, it was agreed by general consent to keep the fall Board Retreat on Saturday, Sept. 22, from 8 a.m. to 1 p.m. at the Camarillo Ranch.

2016-2017 AUDIT – It was agreed by general consent to place the 2016-2017 CRF Audit on the agenda for the Sept. 11 Board meeting for possible action.

REPORTS –

CHIEF EXECUTIVE OFFICER – Nikki Keller, reporting for Marissa Lopez Elkins, presented a report and announced that Command Performance has been selected as the exclusive caterer for the Camarillo Ranch.

COMMITTEE REPORTS – The minutes of the following CRF committees were presented and were briefly discussed: Executive, Education and Legacy, Finance, Fund Development, and Board Development.

FUND DEVELOPMENT COMMITTEE – Charles Devlin announced that the former Fund Development Task Force is now the Fund Development Committee. Karen King, Fund Development Committee Chair, announced the next meeting of the committee will be Tuesday, Aug. 21, at 4 p.m.

The meeting was recessed at 7:02 p.m.

CLOSED SESSION – The Board went into Closed Session at 7:04 p.m. and reconvened in Open Session at 7:14 p.m. The following action was taken in closed session: It was moved by Martin Shum, seconded, and unanimously approved that a severance agreement with an employee be adopted.

ADJOURNMENT – There being no further business, the meeting was adjourned by Charles Devlin at 7:15 p.m.