



**Camarillo Ranch Foundation, Inc.**

Minutes - Board of Directors Meeting

July 1, 2020 – 5:30 P.M.  
Camarillo Ranch – Zoom Meeting  
201 Camarillo Ranch Road  
Camarillo, CA 93012

**273rd Meeting**

1. **Call to Order** – David Schlangen called the meeting to order at 5:30 P.M.

**Present** - Board Members – President Karen King, Vice President David Schlangen, Treasurer Martin Daly, Secretary Ellen Smith, Matt Kohagen, Christopher Valenzuela, Gerry Olsen, Ana Blattel Betty Addieg, Helen Faul, Mary Goldberg, Kathy Taylor, Theresa Marvel, Sheryl Gonzalez and Carmen Nichols (City of Camarillo). **Absent:** Susana Reeder, Sandy Nirenberg, Thomas Hayden and Mike Morgan

2. **Minutes** – The board unanimously approved the minutes of the June 3, 2020.
3. **Next Meetings** – August 5, 2020
4. **Oath Of Office** – Oath of Office of New Board Members was conducted by Gerry Olsen
5. **Elections of New Board Officers – Below are the final results of the elections:**
  - a. President – David Schlangen
  - b. Vice President – Ana Blattel
  - c. Secretary – Betty Addieg
  - d. Treasury – Helen Faul

Karen King and David Schlangen thanked all the out-going Board members for their service and dedication to the Board.

**6. Public/Board Comments:**

- a. Carmen Nichols congratulated the new Board members. Updated the Board by stating that the business office at the Ranch will be opening July 8<sup>th</sup> on a limited basis from 9 AM to 5 PM, Wednesday thru Sunday. There can be no weddings or gatherings at the Ranch at this time. It does all for some wedding ceremonies with restrictions. Command Performance will have one staff member on limited time; it will be by appointment only.
- b. President David Schlangen updated the Board on our Directors and Officers Insurance Policy and the CRF's Commercial Policy. We will be getting three quotes to choose from. We are also working with a new financial person to assist us with our finances. Updated the Board on the server going down, but with the help of Sandy Nirenberg, the server is up and running again. Have obtained saddles on-loan from Mary Feaster and are obtaining longer security cords by from the City for better security.
- c. Vice President Ana Blattel mentioned that a number of things voted on by the previous Board may need to be reviewed by new Board and voted upon again.

- d. Sheryl Gonzalez said that the Orientation Package and policies should be updated since they were approved by the previous Board. Will want to use an updated version for this Board.
- e. Treasury Helen Faun wanted to know how the Brown Act applied to the Board. Gerry Olson is working with the City Clerk and is hoping to have someone present the Brown Act to the new Board at our next meeting.

## 7. **New Business**

- a. **Board Meeting Date/Time** – The board took unanimous approval action to schedule recurring Board Meetings for the first Wednesday of each month starting at 5:30 P.M. The August Meeting will be conducted thru ZOOM Meeting.
- b. **Officer Signature Authorization** - The board took unanimous approval action to that each check sent out by the CRF will continue to have two signatures on them and will consist of the President and the Treasurer.
- c. **Chamber of Commerce Annual Membership Dues** - The board took unanimous approval action to postpone our membership at this time and look into joining at some future date.
- d. **Board Operation Discussion** – The board discussed having the following committees with 3 to 4 Board members in each:
  - 1. **Finance** – Helen Faul and finance person; combining it with the Executive Committee
  - 2. **Fund Development** – raising funds for school tours, reaching out to current and past donors
  - 3. **Executive Committee** - David Schlangen, Ana Blattel Betty Addieg, Helen Faul and Theresa Marvel
  - 4. **Education and Legacy** - Ana Blattel Betty Addieg, Sheryl Gonzalez and Theresa Marvel
  - 5. **Board Development Committee** – will be done by the entire board
- e. **Social Media Task Force** – President David Schlangen created a task force that will be updating our website, Facebook, Twitter, etc. Chris Valenzuela has agreed to head this task force and Mary Goldberg will be joining it as well.
- f. **New Flag Pole** – Board was updated on the new flagpole that was placed on the Ranch grounds by Gerry and Joan Olsen, in memory of their daughter. Board thanked Gerry and Joan for their contribution.

## 8. **Reports**

- a. Executive Committee – David Schlangen stated that the committee will be meeting on the 3<sup>rd</sup> Tuesday of each month at 5:30 P.M. This committee will prepare the agenda for the Board Meeting and discuss impacts of the transition.

## 9. **Closed Session** – None

## 10. **Human Resources** - None

## 11. **Adjournment** – David Schlangen adjourned the meeting at 6:49 P.M.

\_\_\_\_\_ Betty Addieg, Secretary

Board Approval: August 5, 2020